



Production Title:

Date:

Location Address:

Location/Set Name:

EMERGENCY CONTACTS (Name and Number)

EMERGENCY PHONE NUMBERS

EAP Responsible Person:

Fire Service:

UPM:

Ambulance:

1st AD:

Police:

SPFX Supervisor:

Security:

Production Safety:

Building Manager:

Fire Warden:

Regulatory Agency:

First Aid:

PROCEDURES IN PLACE TO REPORT AN EMERGENCY:

TYPE OF EVACUATION, PROCEDURES & EXITING ASSIGNMENTS:

PROCEDURES TO ACCOUNT FOR EMPLOYEES AFTER EVACUATION:

PROCEDURES FOR EMPLOYEES PERFORMING RESCUE OR MEDICAL DUTIES:

NEAREST HOSPITAL:

ATTACH ASSEMBLY LOCATION / MAP HERE:

Hospital Name:

Hospital Number:

Hospital Address:

Procedures for reporting fires and emergencies:

Emergency escape routes will be identified based on location design and communicated to employees before work begins at a new site or when changed. Employees should assemble in an open area away from the emergency, typically at the base camp if accessible. Employees will be alerted by a verbal announcement. Department Heads and supervisors will use two-way radios to relay instructions. All employees must evacuate immediately unless told to take shelter.

Emergency evacuation procedures are as follows:

Department heads must account for all employees and visitors at the designated assembly site. If filming, they must report any unaccounted individuals to the AD DEPT via two-way radio. Otherwise, they should inform emergency responders and the production manager.

Rescue and Medical Personnel:

Medical personnel may be on-site as required. Before the shooting begins, the local hospital may be notified and made aware of the types of operations to be conducted and potential emergency scenarios. If a stunt or special effect gag is to be conducted, fire personnel and/or an ambulance may be present, as appropriate. Additional equipment appropriate to respond to potential emergencies arising from the stunt or special effects will be available on-site, as needed.

Emergency Reporting Procedures:

To report fires or emergencies, follow established protocols. If there's a fire or chemical spill, local emergency services will be contacted unless fire department personnel are present; they will call for backup as needed. For medical emergencies, the onsite medic, reachable via two-way radio, will determine if emergency services should be called. Location details for the local hospital and emergency contacts are available on the call sheet for cast and crew.